

## The School Activity Report

The School Activity Report provides a list of staff usage over a period of time. Great for identifying staff members for positive recognition or additional coaching opportunities. This report also offers a total count of behaviors tracks and points issued for the school to be used for celebration and setting goals.

The screenshot displays the 'School Activity' report interface. At the top, there are filters for 'Start Date' (08/01/2018) and 'End Date' (09/30/2018), along with checkboxes for 'Show Deactivated Records' and 'Show Users with no Activity'. A 'FILTER' button is present. Below the filters, the report title 'School Activity' is shown. Three large summary cards are displayed: '538 Total Behaviors', '972 Total Points', and '0 Total Referrals'. At the bottom, there is a table with columns for 'User', 'Behaviors Tracked', 'Points Issued', and 'Referrals'. The table lists four users: kpreacher@herok12.com (269 behaviors, 247 points), lynn.hill@herok12.com (70 behaviors, 64 points), kparish@herok12.com (67 behaviors, 551 points), and deontria.epps@herok12.com (65 behaviors, 56 points). A 'Filter records:' search box is located above the table. On the right side, there are links for 'Export to CSV' and 'Print / PDF'. A 'Feedback' button is also visible on the right sidebar.

User	Behaviors Tracked	Points Issued	Referrals
kpreacher@herok12.com	269	247	0
lynn.hill@herok12.com	70	64	0
kparish@herok12.com	67	551	0
deontria.epps@herok12.com	65	56	0

It will automatically default to today's date, or you may search for a broader date range. You may choose to include users with no activity.

The School Activity Report can also be exported as a CSV or PDF for printing purposes.

Learn more about making big impacts with the School Activity report [here](#).

For additional assistance, please contact our Hero Support Team  
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