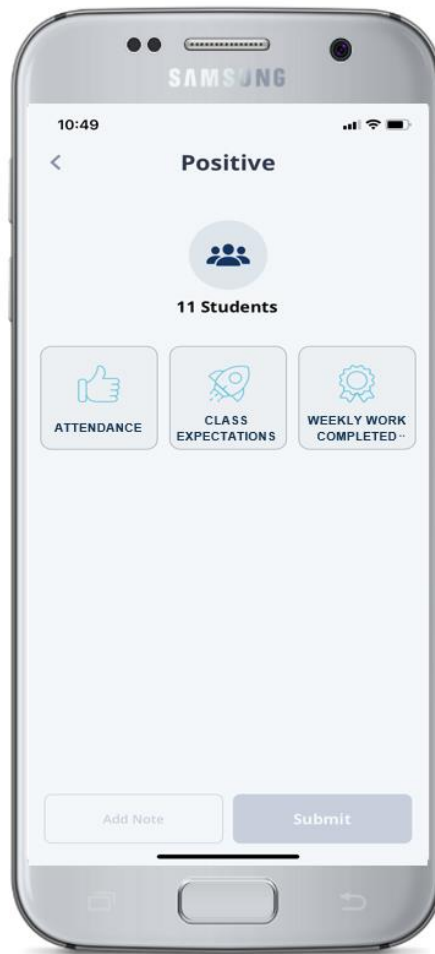
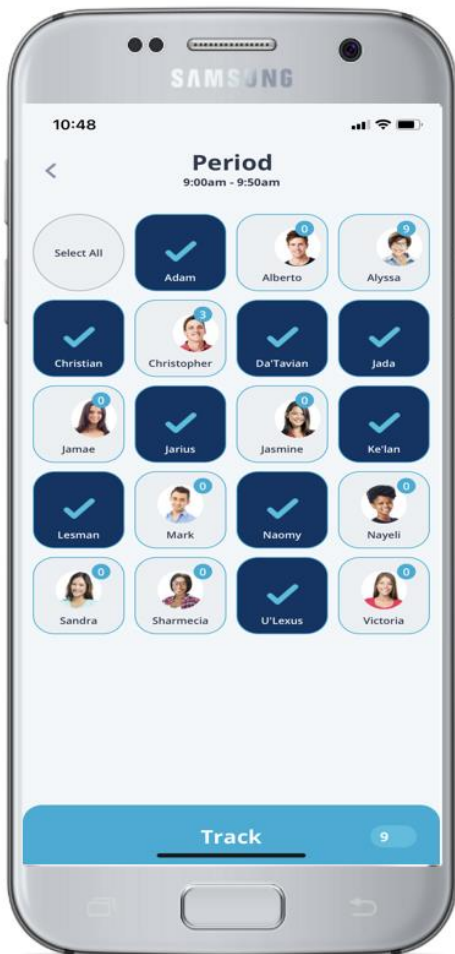


Simple Start Toolkit for Remote Learning

Reinforce the ABCs

ATTENDANCE + BEHAVIOR + COURSEWORK



Add These Behavior Codes

Login to the Hero Setup Portal <https://setup.heropowered.com>

Select the + plus box to add these behaviors.

<p>ATTENDANCE: Attended Live Session</p> <p>Reinforce when students attend virtual classes. Once per Period, DAILY.</p>	<p>Behavior Short Name: P_ATTEND</p> <p>Behavior Description: ATTENDED LIVE SESSION</p>	<p>Active: yes Print: no Fast Track: yes Type: Positive</p>	<p>Add Actions:</p> <p>Hero Point Default +1 Point</p>
<p>BEHAVIOR: Classroom Expectations</p> <p>Reinforce when students follow virtual classroom expectations. Throughout Class, AS NEEDED.</p>	<p>Behavior Short Name: P_BEHAV</p> <p>Behavior Description: CLASSROOM EXPECTATIONS</p>	<p>Active: yes Print: no Fast Track: yes Type: Positive</p>	<p>Add Actions:</p> <p>Hero Point Default +1 Point</p>
<p>COURSEWORK: Completed Weekly Assignments</p> <p>Reinforce when students complete weekly assignments. Once per Period, WEEKLY.</p>	<p>Behavior Short Name: P_CRSWRK</p> <p>Behavior Description: COMPLETED WEEKLY ASSIGNMENTS</p>	<p>Active: yes Print: no Fast Track: yes Type: Positive</p>	<p>Add Actions:</p> <p>Hero Point Default +1 Point (or more)</p>
<p>ATTENDANCE: Missed Live Session</p> <p>Document when students do NOT attend virtual classes. Once per period, DAILY.</p>	<p>Behavior Short Name: N_ABSENT</p> <p>Behavior Description: MISSED CLASS</p>	<p>Active: yes Print: no Fast Track: yes Type: Negative or Neutral</p>	<p>Add Actions:</p> <p>No actions necessary. Or Add Intervention Matrix If Desired</p>
<p>COURSEWORK: Missing Weekly Assignments</p> <p>Document when students do NOT complete weekly assignments. Once per period, WEEKLY.</p>	<p>Behavior Short Name: N_MISSWRK</p> <p>Behavior Description: MISSING WEEKLY ASSIGNMENTS</p>	<p>Active: yes Print: no Fast Track: yes Type: Negative or Neutral</p>	<p>Add Actions:</p> <p>No actions necessary. Or Add Intervention Matrix If Desired</p>

Add These Notifications

Email Notification & Letters

English Spanish

Subject

Your student was On Task!

Body

Hi, {{GUARDIAN_NAME}},

I just wanted to let you know that {{STUDENT_FIRST_NAME}} has been On Task FIVE TIMES this semester, and we think that's pretty great!

Include Behavior History

Hi, Corey,

I just wanted to let you know that Suzie has been On Task FIVE TIMES this semester, and we think that's pretty great!

What are Hero Notifications?

Hero can send automatic emails to alert the parent of their student's behavior.

Who Receives the Email?

The guardian email address on file in Hero, sent from your SIS. The guardian does not need a Hero account to receive email notifications.

How Often Do They Receive the Email?

The email is sent immediately after that specific behavior is tracked, but you can customize it to fit your needs. We recommend setting these notifications to DEFAULT, meaning every time the behavior is tracked, but you have the flexibility to adjust that setting if desired.

What Does the Email Say?

The message is highly customizable. Many schools provide a short message about the behavior, and a brief explanation of their discipline policy. The email can also include the behavior history that will list the actions and action dates earned. Feel free to copy and paste the templates provided.

Login to the Hero Access Portal <https://access.heropowered.com>

[Select "Notification Center" to get started.](#)

SUBJECT: We Missed {{STUDENT_FIRST_NAME}} Today!

We missed {{STUDENT_FIRST_NAME}} today! This email is to inform you that {{STUDENT_FIRST_NAME}} missed one or more virtual classes today. We appreciate your help in ensuring that our students are present for virtual class each day.

Sincerely,

SCHOOL NAME Faculty and Staff

SUBJECT: Missing Weekly Assignments

This email is to inform you that {{STUDENT_FIRST_NAME}} is missing assignments in one or more classes. Please check the gradebook for more information, and with {{STUDENT_FIRST_NAME}}'s teachers about opportunities to complete the work.

Sincerely,

SCHOOL NAME Faculty and Staff

Plan Your Incentives



Contactless Incentives for Students

<p>Passes, Coupons & Gift Cards:</p> <ul style="list-style-type: none"> • Free Homework • Lunch With Teacher/Principal • Class DJ • Lead the Kahoot • Lead Show & Tell • Tik Tok Dance • Gift Cards • Online Memberships 	<p>Virtual Challenges:</p> <ul style="list-style-type: none"> • Karaoke • Lip Sync Battle • Costume • Cold Water Bucket • Food Eating • Tik Tok Dance 	<p>Other:</p> <ul style="list-style-type: none"> • Bingo • Virtual Events • Home Visit / Drive-By Parade
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SCHOOLMINT12

Hold a Weekly or Monthly Raffle Drawing for Students and Staff

- Students earn entries into the raffle drawing just by being recognized for positive behavior in Hero.
- Use the Daily Activity Report and filter for all positive behaviors, or a specific behavior.
- Export to a CSV and select a random number(s) to identify your winner(s).

Weekly Incentives	Monthly Incentives	Quarterly Incentives	Staff Incentives

Ask local businesses for donations. Advertise your incentives and announce your winners on your school website, LMS, and social media.

Check out our [INCENTIVES PLAYBOOK](#) for more ideas.

Plan Your Interventions



If students are not showing up to do the work, that's just the symptom. That's not the problem. It could be that a student didn't have a computer or their hotspot broke. We [educators] have a responsibility to dig into these barriers to learning early on and Hero helps us do just that.

- Tom Sweeney, Principal

Monitor these reports on a regular basis to intervene early.

<u>Daily Activity Report</u>	<u>Accrued Records Report</u>	<u>Student Behavior History</u>
View this report weekly or bi-weekly to view schoolwide behavior trends. Select the "Graph" tab to generate a graph of your Hero behaviors for that date range. Identify areas of success and areas for improvement.	View this report weekly or bi-weekly to identify students in need of interventions for missing live sessions or missing assignments. Filter for a broader date range for each specific behavior. Sort within the "Count" column to identify students with an excessive count of your accountability codes.	Once you've identified your students in need of interventions, select their hyperlinked name in the report, or select the magnifying glass icon to search for that student. Select the "Behavior History Tab" to view a running log of their Hero behaviors. This log may help bring to light trends for this particular student that may help determine how to apply interventions to support this student.

Optional: [Auto assign actions](#) as part of your behavior flowchart. Students and parents can view their assigned actions in notifications and the app. Users can use the [Compliance Report](#) to ensure actions are completed as part of your intervention plan.

Account Housekeeping

- **Add Your Behavior Codes**
- **Add Your Notifications**
- [Update Your Bell Schedule and Active Terms](#) – This is important in ensuring all staff members can see their class rosters.
- [Manage Your User List](#) – This is important in ensuring all staff members can log in and see their class rosters.

Staff Training

It's as easy as 1 – 2 – 3 !

1. Download your staff training as a Google Slide Presentation or PowerPoint Presentation.
2. Update a few slides with your school's information.
3. Share with your staff!

[Access Google Slide Presentation](#)

[Access PowerPoint Presentation](#)